

Dear Colleagues,

Please note the following guidance is in effect through April 10, 2020. Should conditions change an update will be provided.

MAIL

- University Mail Services is open Monday through Friday in room 702 Severn Building.
- Mail will be delivered and outbound mail processed once a week to existing mail drop locations on campus.
 - o Your mail delivery day will either be Tuesday or Friday between 9-11 a.m. See the attached schedule for your delivery day.
 - o Mail delivery will be attempted once; if the office or mail drop location is closed, the carrier will return mail to the Mail Services Office and hold it for delivery the following week.
- If you wish to schedule a time to pick up mail or packages from Mail Services, contact Sean Wynn at 301-405-8205 or by email at swynn3@umd.edu.
- To send mail on a day other than your office mail delivery day, contact Sean Wynn at 301-405-8205 or by email at swynn3@umd.edu.

ORDERING AND PICKUP

- Campus buildings have limited access, so all deliveries are being received by the Distribution Team. Supplies and other deliveries should be addressed with an attention line as noted:
 - University of Maryland
 - P&SS Distribution
 - 5245 Greenbelt Road, Docks 5-10
 - College Park, MD 20742
 - Attn: Name of university employee supplies are for
Department Name
FOR PICK UP
- The Distribution Team is available 8 am-3 pm daily for delivery and pickup. Contact Doug Waterman at 301-405-5852 with questions, to schedule a delivery time, to arrange for pickup of items to be used off campus, or to arrange for pick-up of items held at the Severn Building rather than wait for re-delivery.
- Supplies ordered for teleworking employees will be available for pick up at the Severn Building; call 301-405-5852 for an appointment. Only university employees may pick up supplies; a university ID must be presented at time of pickup.
- Orders may be placed using Pcard or Shell Shop during this period; Pcard is preferred because it reduces the need for invoice processing.
 - o For orders placed using Pcard, keep receipts and packing slips; turn them in to the Pcard holder upon return to normal working conditions.
 - o Employees who pick up supplies must scan or take a photo of each receipt/packing slip and send the photo/scan to the Pcard holder via email the same day the goods are received; this will allow for online reconciliation of Pcards.

- If necessary while the university is operating in an online environment, Deans/department heads may authorize employees in advance to order and pay for supplies personally and submit the charges for reimbursement.
 - All items ordered, received, and paid for by the university are university property.
 - Any unused portion, or durable good, is to be returned to the university department when the university returns to normal working conditions.
 - It is the responsibility of the department to ensure university property is returned.

DELIVERIES TO CAMPUS

- The Distribution Team is accepting deliveries and providing re-delivery service for incoming shipments.
- FedEx and UPS deliveries that would normally be delivered to campus departments will instead be delivered to the Severn Building for re-delivery to campus locations.
- For other shippers, Distribution will attempt delivery of goods to campus departments.
 - When delivery is attempted but no one is available, items will be returned to Distribution for delivery when normal operations resume; perishable items will be a priority for re-delivery.
 - Departments may schedule time to pick up packages the Distribution office at the Severn Building (5245 Greenbelt Road, Docks 5-10). Contact Doug Waterman at 301-405-5852 with questions, to schedule a delivery time, to arrange for pickup of items to be used off campus, or to arrange for pick up of items held at the Severn Building rather than wait for re-delivery.
- Hazardous materials will be accepted and delivered to the final campus destination by Distribution starting Monday, March 23.
 - Do not order hazardous materials unless absolutely necessary.
 - Hazardous materials must be delivered to the Severn Building/P&SS and may only be delivered to or picked up by DOT HazMat certified personnel.
 - Radioactive materials will continue to be routed to the Department of Environmental Safety, Sustainability and Risk for intake.
- Cylinder gases, tank refills, and dewar refills should be ordered following normal procedures; Air Gas and Praxair are continuing to process orders and deliver product.

Kimberly Watson, CPM
 Assistant Vice President, Procurement and Strategic Sourcing
 University of Maryland

Route No.	Bldg	Building Name	Department	Zip code	Room	COVID-19 Route	Comments
1	233	Susquehanna Hall	English	8815	3101E	1	
1	233	Susquehanna Hall	Comparative Lit	8825	3101E	1	
1	66	West Education Annex	Upward Bound	8515	Lobby	1	
1	59	Journalism	Journalism	7100/7111	0005/1117	1	
1	42	Tydings	Center for Int Dev and Conflict	7231	145	1	
1	42	Tydings	Govt. and Politics (Global Chng)	7215/7218	3100	1	
1	42	Tydings	Econ	7211	3105	1	
1	42	Tydings	BSOS	7255	2141	1	
1	60	Anne Arundel Hall	Honors	9605	1113	1	
1	145	Architecture	Architecture	1400/1401	1200	1	
1	146	Art/Soc Bldg	Art Gallery	1331	1202	1	
1	146	Art/Soc Bldg	Sociology	1315	2112	1	
1	146	Art/Soc Bldg	Art History	1335	1211B	1	
1	146	Art/Soc Bldg	Art	1311	1211E	1	
1	146	Art/Soc Bldg	Art Library	1337	2213	1	
1	141	Tawes	UMTV	1231	121	1	
1	39	Van Munching	CISS	1811	4113	1	
1	39	Van Munching	Public Affairs	1821	2101/2101A	1	
1	39	Van Munching	BMGT	1851	2410/2410A	1	
1	39	Van Munching	Inst.forPhilosophy and Pub Pol	1861	3111	1	
1	162	Cole Field House	Office of Tech Commercialization	1001	133	1	
1	162	Cole Field House	Md Population Research Center	1002	124n	1	
1	162	Cole Field House	Driskell Center	1004	1214	1	
1	162	Cole Field House	Knight Center	1024	1117	1	
1	162	Cole Field House	UMBUDS	1025	1112	1	
1	162	Cole Field House	Baltimore Incentive Awards	1031	1103	1	
1	162	Cole Field House	Consortium on Race/Gender	2103	1208	1	
1	162	Cole Field House	Office for Org Effectiveness	1032	1125	1	
2	383	Physical Dist Cntr	Physical Dist Cntr	6810	1101	1	
2	809	Police Service Train Bldg	Police Train Service	0	1106	1	
2	805	Patapsco	Jifsan	6730	1122	1	
2	805	Patapsco	Printing	6717	1113	1	
2	805	Patapsco	NFLC	6715	2132	1	
2	805	Patapsco	Photo	6710	1107	1	
2	805	Patapsco	Business Services	6711	2104	1	
2	805	Patapsco	Terp Services	6713	2104	1	
2	805	Patapsco	Travel	6711	2104	1	
2	71	Lee Bldg	Office of Res Admin and Advan	5141	3121	1	
2	71	Lee Bldg	Grad School Studies	5121/5125	2111	1	
2	71	Lee Bldg	VP Research	5120	2126	1	
2	71	Lee Bldg	Bursar	5151	1109/1118	1	
2	71	Lee Bldg	Financial Aid	5145	102	1	
2	78	Reckord Armory	Data Admin	5311	1103	1	

2	78	Reckord Armory	Office of Professional Studies	5321	2103	1
2	79	Turner Lab	University Relations	5411	2101	1
2	79	Turner Lab	Talent Search	5430	3103	1
2	79	Turner Lab	CVS	5415	1200	1
2	79	Turner Lab	Retired Volunteers	5410	1118	1
2	77	Main Admin	Budget and Fiscal Analysis	5045	2132	2
2	77	Main Admin	Development Office/Relations	5020	2119S	2
2	77	Main Admin	Academic Aff Per and Budget	5031	2119A	2
2	77	Main Admin	Legal Office	5021	2101	2
2	77	Main Admin	Admin Affairs	5035	1132	2
2	77	Main Admin	Academic Affairs	5031	1119A	2
2	77	Main Admin	President's Office	5025	1108	2
2	77	Main Admin	Ofc. Of Ext. Studies	5015	132	2
2	77	Main Admin	OIT-AEA	5011	102	2
2	52	Mitchell Bldg	International Ed	5220	3116	2
2	52	Mitchell Bldg	OIT-SAS	5230	3101	2
2	52	Mitchell Bldg	Undergrad Studies	5231/5245	2130	2
2	52	Mitchell Bldg	Records	5231	2117	2
2	52	Mitchell Bldg	Student Affairs	5221	2108N	2
2	52	Mitchell Bldg	Judicial Affairs	5241	2118	2
2	52	Mitchell Bldg	Office of Inst Res and Planning	5251	1101	2
2	52	Mitchell Bldg	Records	5231	1108	2
2	52	Mitchell Bldg	Reenrollment	5235	117	2
2	52	Mitchell Bldg	Admissions	5235	130	2
2	3	Service Bldg	Police	6011	1112	1
2	3	Service Bldg	Work Control	6031	Lobby	1
2	3	Service Bldg	Director's Office	6021-6025	Lobby	1
2	3	Service Bldg	Administrative Office	6041	Lobby	1
2	3	Service Bldg	Purch Construction and Fac Pro	6051	410	1
2	5	Logistics Warehouse	AEC	6033	Lobby	1
2	215	General Service Bldg	General Service Bldg	6200/6211	1101	1
2	199	MFRI	MFRI	6800/6811	1202	1
2	806	Myers Bldg	MTTC	6602	3102	1
2	806	Myers Bldg	CATT	6601	3103	1
						1
3	85	IPST	IPST	8510	1104	1
3	224	Computer and Space Science	IPST	2431	4218	1
3	224	Computer and Space Science	Astronomy	2421	1204	1
3	224	Computer and Space Science	Women in Math	2431	4267	1
3	224	Computer and Space Science	Meteorology	2425	3424	1
3	224	Computer and Space Science	OIT	2411	3311	1
3	224	Computer and Space Science	ESSICS	2412	2220	1
3	224	Computer and Space Science	E/W Center	2415	2308	1
3	227	Jull Hall	Inst for Applied Agr	2521	2123	1
3	143	Benjamin Bldg	Special Ed	1161	1304	1
3	143	Benjamin Bldg	Measurements and Statistics	1115	1230	1
3	143	Benjamin Bldg	Student Services	1117	1210	1
3	143	Benjamin Bldg	Coll of Ed Dean's Office	1121	3119	1

3	143	Benjamin Bldg	Education	1121	3213	1
3	143	Benjamin Bldg	Counseling and Personnel	1125	3210	1
3	143	Benjamin Bldg	Child Studies/Human Dev	1131	3304	1
3	143	Benjamin Bldg	Curriculum and Instruction	1175	2311	1
3	143	Benjamin Bldg	Science Teaching Center	1151	2226	1
3	143	Benjamin Bldg	Reading Center	1141	2230	1
3	143	Benjamin Bldg	Dept of Ed, Pol and Leadership	1165	2110	1
3	143	Benjamin Bldg	Curr&Instr Grad Admis Office	1116	1207	1
3	162	Cole Field House	AROTC AM del	1023	1150	1
3	162	Cole Field House	MEES	1026	105	1
3	162	Cole Field House	Counseling and personnel Labs	1027	100	1
3	162	Cole Field House	Cooperative Programs	1028	108	1
3	10	Patuxent	OIT	4911	Lobby	1
3	379	Gossett Field House	Football	4400	1101S	1
3	144	Biology/Psychology	Psychology	4411	1144/1150	1
3	144	Biology/Psychology	Biology	4415	1210	1
3	413	Bioscience Research Bldg	Bio Science Research	4407	1107	1
3	202	Parking Garage	Dept of Trans Services	2711	Lobby	1
						1
4	147	Hornbake Library	Letter and Sciences	4315	110	1
4	147	Hornbake Library	Law&Health Prof Ad	4303	110	1
4	147	Hornbake Library	CLIS	4305	4105	1
4	147	Hornbake Library	Career Dev	4335	3121	1
4	147	Hornbake Library	OMSE	4341	1101	1
4	147	Hornbake Library	Letters and Sciences	4315	1115/1117	1
4	237	Geology	Geology	4200/4211	1118	1
4	36	Plant Sci Bldg	Plant Science and Landsape Arch	4452	2102	1
4	36	Plant Sci Bldg	Center for Biosystems Res	4456	5115/5117	1
4	36	Plant Sci Bldg	Entomology	4454	4104	1
4	231	Microbiology	Microbiology	4451	1109A	1
4	140	Health Center	Health Center	4700/4711	1150	1
4	222	Nyumburu PM del	Nyumburu	4517	1120	1
4	163	Stamp Union	Info Desk	4611	Lobby	1
4	163	Stamp Union	Book Center	4615	102	1
4	163	Stamp Union	Campus Programs	4631	110	1
4	163	Stamp Union	Off-Campus Student Involvement	4621	1195	1
4	163	Stamp Union	Housing	4621	1110	1
4	73	HJ Patterson Hall	Plant Biology	5815	1212/1221	1
4	73	HJ Patterson Hall	Agronomy	5821	1112	1
4	73	HJ Patterson Hall	ENST	5825	1109	1
4	34	Jimenez Hall	German Studies	4815	3215B	1
4	34	Jimenez Hall	French & Italian	4821	3215B	1
4	34	Jimenez Hall	Asian & East European	4831	3215B	1
4	34	Jimenez Hall	Spanish	4835	3215B	1
4	74	Holzapfel Hall	Confucious Institute	5610	322	1
4	74	Holzapfel Hall	Latin American Studies	5618	0128B	1
4	74	Holzapfel Hall	International Programs	5620	1122	1
4	74	Holzapfel Hall	American Studies	5625	1102	1

4	74	Holzapfel Hall	Sudy Abroad	5640	1101	1
4	74	Holzapfel Hall	MD English Inst	5630	1123	1
4	74	Holzapfel Hall	Jewish Studies	5635	142	1
4	74	Holzapfel Hall	America Reads	5611	144	1
4	75	Shriver Lab	Human Relations	5701	Lobby	1
4	76	Symons Hall	Study of Terr. And Response to T	5567	330	1
4	76	Symons Hall	College of chem and life science	5565	2300H	1
4	76	Symons Hall	Agriculture & Res Econ	5535	2200	1
4	76	Symons Hall	Coll of Ag & Nat Resources	5515/5541/555	1296/1215	1
4	76	Symons Hall	Computer & Network Services	5570	300	1
4	76	Symons Hall	Commun & Info Tech	5521	119	1
4	162	Cole Field House PM del	Asian American Studies	1017	1120	1
4	162	Cole Field House PM del	AFROTC	1021	2132	1
4	162	Cole Field House PM del	Orientation	1029	1102	1
4	162	Cole Field House PM del	Agr Nutrient Mgmt Program	1038	1145	1
						1
5	9	Chapel	Chapel	8011	Mailbox	1
5	46	Marie Mount Hall	LGBT Studies	7502	2212	1
5	46	Marie Mount Hall	Academic Achievement Prog	7511	2110	1
5	46	Marie Mount Hall	Materials & Nuclear Eng	7531	2100	1
5	46	Marie Mount Hall	Campus Senate	7541	1100	1
5	46	Marie Mount Hall	Family Studies	7515	1204	1
5	46	Marie Mount Hall	Linguistics	7505	1401	1
5	46	Marie Mount Hall	Classics	7512	2407	1
5	46	Marie Mount Hall	University Printing	7550	303	1
5	46	Marie Mount Hall	Faculty Voice	7510	305	1
5	46	Marie Mount Hall	Center for Teaching Excellence	7522	405	1
5	74	Woods Hall	Anthropology	7415	1111	1
5	74	Woods Hall	Women's Studies	7416	2101	1
5	44	Skinner Hall	Philosophy	7615	1125	1
5	44	Skinner Hall	Speech Communication	7635	2130	1
5	44	Skinner Hall	Nutrition	7620	112	1
5	40	Morril Hall	American Politics and Citizenship	6302	3102	1
5	40	Morril Hall	BSOS-Dev. And Alumni Relations	6304	2105	1
5	40	Morril Hall	IRIS	6301	3106	1
5	37	Shoemaker Hall	Counseling Center	8111	Lobby	1
5	43	Talifero	Academy of Leadership	7715	1123	1
5	43	Talifero	OIEP	7717	1151	1
5	48	Francis Scott Key	History	7315	2114A	1
5	48	Francis Scott Key	Arts and Humanities	7311	1102	1
5	43	Talifero	Global Chinese Affairs	7725	124	1
5	43	Talifero	Writing Center	7722	125	1
5	43	Talifero	Feminist Studies	7726	103	1
5	43	Talifero	Center for Ren & Baroque Stud	7325	139	1
5	38	Lefrak Hall	Hearing & Speech	8211	100	1
5	38	Lefrak Hall	Geography	8225	2181	1
5	38	Lefrak Hall	Afro-American Studies	8215	2169	1
5	38	Lefrak Hall	Criminology	8235	2220	1

5	38	Lefrak Hall	Survey Methodology	8241	1218	1
5	38	Lefrak Hall	BSOS Computer Lab	8231	221	1
5	26	Dining Hall	Diamondback	8415	3136D	1
5	26	Dining Hall	Dining Services	8411	1150	1
5	26	Dining Hall	WMUC	8431	Mailbox	1
5	26	Dining Hall	Help Center	8420	3105	1
5	26	Dining Hall	Mary Pirg	8425	3110	1
						1
6	88	Engineering Bldg	Aerospace	3015	3171	1
6	88	Engineering Bldg	Mechanical	3035	2179	1
6	88	Engineering Bldg	Civil	3021	1173	1
6	88	Engineering Bldg	College of Eng/ITV	3011/3047	1131	1
6	83	JM Patterson	Prof Mstrs of Advanced Eng	2221	2123	1
6	83	JM Patterson	Fire Protection	2223	3106	1
6	92	Potomac Bldg	MTECH	3415	2120	1
6	92	Potomac Bldg	MIP	3415	2120	1
6	87	CARF	CARF	3600	Lobby	1
6	142	Animal/Bio Resource Eng	NRAC	2317	1426	1
6	142	Animal/Bio Resource Eng	Environmental Science and Tech	2315	1426	1
6	142	Animal/Bio Resource Eng	Animal and Avian Science	2311	2137	1
6	91	Chemistry Bldg	Chemistry	2021	113	1
6	82	Physics Bldg.	Physics	4111	1218	1
6	84	Math Bldg.	Math	4015	1303	1
6	84	Math Bldg.	Eng Library	4011	1403A	1
6	90	Chem and Nuclear Eng Bldg	Chem Eng	2111	2113	1
6	90	Chem and Nuclear Eng Bldg	Materials Science and Eng	2115	2135	1
6	255	North Gym	North Gym	2600/2611	3310	1
6	382	Space Lab Bldg	Neutral Buoyancy Research Fac	11	Lobby	1
6	296	Biomolecular Sciences Bldg	Center for Bioinformatics	3331	3120H	1
6	296	Biomolecular Sciences Bldg	Center for Biomolecular Struc	3316	1116	1
6	387	Technology Bldg	TAP 335/334/337	3811	1116	1
6	223	Energy Research Bldg	IREAP	3511	1203A	1
6	115	AV Williams Bldg	Comp Science	3255	1103	1
6	115	AV Williams Bldg	Inst for Systems Research	3271	1103	1
6	115	AV Williams Bldg	UMIACS	3251	1103	1
6	115	AV Williams Bldg	Center for Automation Research	3275	4410	1
6	115	AV Williams Bldg	CMPS	3281	3400	1
6	115	AV Williams Bldg	Electrical Eng	3285	2466	1
6	406	CompScienceInstClassrmBldg	CSCAMM	4100	4146	1
						1
7	79	Turner Bldg	University Publications	5425	2101	1
7	7	Pocomoke Bldg	Building Security	8723	2116	1
7	7	Pocomoke Bldg	In House Construction	8726	1101	1
7	338	Chesapeake Bldg	Environmental Safety	3110	3115	2
7	338	Chesapeake Bldg	Accounts Payable	3112	3101	2
7	338	Chesapeake Bldg	Comptroller	3118	3101	2
7	338	Chesapeake Bldg	Contracts and Grants	3119	3101	2
7	338	Chesapeake Bldg	Procurement	3111	2113R	2

7	338	Chesapeake Bldg	University Human Resources	3121	2113R	2
7	338	Chesapeake Bldg	Payroll	3123	2113R	2
7	398	Greenhouse	Greenhouse	8910	1110	1
7	50	Grounds	Grounds	3150	Lobby	1
7	360	Comcast	Comcast	3152	2603	1
7	OC	Animal Health	Animal Health	3609	1104	1
7	OC	Vet Medicine	Vet Medicine	3610	Lobby	1
7	395	Turf	Lab for Physical Science Amdel	3611	Lobby	1
7	395	Turf	4-H	3730	Lobby	1
7	166	Golf	Golf	1700/1711	103	1
7	386	CSPAC	Dance	1615	1920/1922	1
7	386	CSPAC	Theater	1610	2810	1
7	386	CSPAC	Performing Arts Center	1625	3800	1
7	386	CSPAC	Music	1620	2110L	1
7	68	Campus Rec	Campus Rec	5511	1115	1
7	912	Hartwick Bldg	Institute for Gov Ser and Research	3225	208	1
7	912	Hartwick Bldg	Legacy	3260	220	1
7	912	Hartwick Bldg	Frauenhofer	3290	500	1
7	912	Hartwick Bldg	Cesar	3270	501	1
7	912	Hartwick Bldg	Casey Journalism	3215	320	1
7	912	Hartwick Bldg	Sea Grant	3240	300	1
7	912	Hartwick Bldg	Office of Professional Studies	3230	208	1
7	906	Executive Bldg	Small Business Development	7120	401	1
7	906	Executive Bldg	National Women's Studies	7110	502	1
7	916	4511 Knox Road	StateCommissionand CrimSent	8625	309	1
7	OC	4513 Knox Road	Inst for Govt Service	8630	205	1
7	OC	4514 Knox Road	Md Center for Qualityand Prod	8640	102	1
7	407	Riggs Alumni Bldg	Alumni Assoc	1521	2142	1
7	407	Riggs Alumni Bldg	University Relations/Tech	1531	3110	1
7	407	Riggs Alumni Bldg	University Development	1541	4118	1
7	225	Kim Bldg	Small Smart Systems	2833	3207B	1
7	225	Kim Bldg	Dean's office	2831	3207B	1
7	225	Kim Bldg	Fischell Dept of Bioengineering	2835	3207B	1
8	250	Leonardtwn Hall	Leonardtwn Hall	9400	front desk	1
8	201	Leonardtwn Office Bldg	Leonardtwn Office Bldg	6615	1205	1
8	13	Shuttle/UM Bus Facilty	Shuttle/UM Bus Facilty	6210	front counter	1
8	11	MTS	MTS	6311	118	1
8	256	Ellicott Hall	Ellicott Hall	9351	front desk	1
8	254	Elkton Hall	Elkton Hall	9345	front desk	1
8	252	Denton Hall	Denton Hall	9335	front desk	1
8	253	Easton Hall	Easton Hall	9341	front desk	1
8	258	Hagerstown Hall	Hagerstown Hall	9355	front desk	1
8	259	Laplata Hall	Laplata Hall	9361	front desk	1
8	259	Laplata Hall	North Campus Resident Life	9725	128	1
8	256	Ellicott Hall	Gemstone Programs	3011	100	1
8	122	Cumberland Hall	Cumberland Hall	9331	front desk	1
8	122	Cumberland Hall	Cambridge Comm Ctr	9715	1109	1

8	122	Cumberland Hall	College Park Scholars Program	9333	1125	1	
8	98	Centreville Hall	Centreville Hall	9321	front desk	1	
8	381	Center for Young Children	Center for Young Children	9711	1100	1	
9	8	Annapolis Hall	Annapolis Hall Res Life Off	9800	2100	1	
9	8	Annapolis Hall	Md Fund for Excellence	9821	102	1	
9	17	Cecil Hall	National History Day	9225	119	1	
9	15	Calvert Hall	South Hill Res Life Comm Off	9221	200	1	
9	997	University Commons Bldg 2	Beyond the Classroom	7256	1104	1	
9	998	University Commons Bldg 3	Hinman CEO Program	7259	2101	1	
9	24	Allegheny Hall	Resident Dorm	9211	B0114	1	Delivered to Harford Hall individual room mailboxes
9	16	Baltimore Hall	Resident Dorm	9215	B0114	1	Delivered to Harford Hall individual room mailboxes
9	15	Calvert Hall	Resident Dorm	9221	B0114	1	Delivered to Harford Hall individual room mailboxes
9	17	Cecil Hall	Resident Dorm	9225	B0114	1	Delivered to Harford Hall individual room mailboxes
9	25	Charles Hall	Resident Dorm	9231	B0114	1	Delivered to Harford Hall individual room mailboxes
9	29	Frederick Hall	Resident Dorm	9235	B0114	1	Delivered to Harford Hall individual room mailboxes
9	31	Garrett Hall	Resident Dorm	9241	B0114	1	Delivered to Harford Hall individual room mailboxes
9	14	Harford Hall	Resident Dorm	9245	B0114	1	Delivered to Harford Hall individual room mailboxes
9	28	Howard Hall	Resident Dorm	9251	B0114	1	Delivered to Harford Hall individual room mailboxes
9	22	Kent Hall	Resident Dorm	9255	B0114	1	Delivered to Harford Hall individual room mailboxes
9	32	Montgomery Hall	Resident Dorm	9261	B0114	1	Delivered to Harford Hall individual room mailboxes
9	21	Prince Georges Hall	Resident Dorm	9265	B0114	1	Delivered to Harford Hall individual room mailboxes
9	30	Talbot Hall	Resident Dorm	9271	B0114	1	Delivered to Harford Hall individual room mailboxes
9	23	Washington Hall	Resident Dorm	9275	B0114	1	Delivered to Harford Hall individual room mailboxes
9	60	Anne Arundel Hall	Resident Dorm	9605	Lobby	1	Delivery made to individual Dorm room mailboxes
9	65	Carroll Hall	Resident Dorm	9111	Lobby	1	Delivery made to individual Dorm room mailboxes
9	70	Caroline Hall	Resident Dorm	9150	Lobby	1	Delivery made to individual Dorm room mailboxes
9	64	Dorchester Hall	Resident Dorm	9115	Lobby	1	Delivery made to individual Dorm room mailboxes
9	61	Queen Anne's Hall	Resident Dorm	9121	Lobby	1	Delivery made to individual Dorm room mailboxes
9	63	Somerset Hall	Resident Dorm	9125	Lobby	1	Delivery made to individual Dorm room mailboxes
9	62	St. Mary's Hall	Resident Dorm	9131	Lobby	1	Delivery made to individual Dorm room mailboxes
9	51	Worcester Hall	Resident Dorm	9135	Lobby	1	Delivery made to individual Dorm room mailboxes
9	69	Wicomico Hall	Resident Dorm	9141	Lobby	1	Delivery made to individual Dorm room mailboxes