1. **Signage**
   1a. Allergy Warning
   1b. Safety Concerns (English/Spanish)
   1c. When Injury Happens
   1d. Reporting Animal-Related Concerns
   1e. Emergency Veterinary Contact

2. **Personnel Training and Documentation**
   2a. PI/Animal User Training
   2b. Occupational Health program enrollment
   2c. Lab specific training
   2d. Other training (ABSL-2/3, radiation, etc)
   2e. Personnel have knowledge of rules/regulations
   2f. Personnel have knowledge of/access to protocol and SOPs

3. **Safety, Cleaning and Sanitation**
   3a. Animal room surfaces (walls, floors, shelving, counters, etc) are all non-porous, sanitizable, no cracks/holes
   3b. Cleaning implements (mops, brooms, etc) stored off the floor
   3c. BSCs, hoods, vaporizers, etc., within certification date
   3d. Appropriate anesthetic gas scavenging
   3e. Gas cylinders properly secured
   3f. Eyewash station accessible, flushed weekly, documented
   3g. First aid kit supplies within date
   3h. Pest control visits performed and documented
   3i. Refrigerators/microwaves marked “For Animal Use Only”
   3j. No human food/drink present in facilities
   3k. Sharps disposed of properly/not overfilled
   3l. Extension cords not daisy chained together
   3m. Behavior apparati in good condition, sanitized, logged
   3n. Sanitation supplies (bleach, wipes, etc) within date
   3o. Other reagents labeled w/date opened/mixed, or w/in date

***Please note alphanumeric code (see list) and room number for each finding***
4. **Storage and Disposal**
   4a. Carcasses/hazardous wastes properly contained, labeled & disposed of
   4b. Items requiring refrigeration stored at appropriate temps (e.g., carcasses ≤ 7°C; special diets ≤ 4°C; medications as per manufacturer’s spec), logged
   4c. Feed is rotated first in/first out
   4d. Feed/bedding not stored against wall or on floor
   4e. Opened feed stored in closed containers, labeled w/ exp date
   4f. Bins labeled with sanitation dates
   4g. Chemical reagents labeled w/ date opened/mixed, within date
   4h. Drugs and other medical supplies are within date
   4i. Controlled substances properly stored, logged appropriately
   4j. Appropriate chemical secondary containment in place

5. **Animal Care and Documentation**
   5a. Sanitation complete on schedule and documented
   5b. Temperature and RH checked and documented
   5c. Status of food, water and animal health checked, and documented at least daily; reports submitted to AV
   5d. Appropriate enrichment provided, exceptions documented
   5e. Cage cards clear and complete including: PI, protocol number, pertinent dates (birth, arrival, surgery), source, species/strain and ID number (as applicable)
   5f. Single housing rationale and resolution documented
   5g. Animal health records available and complete
   5h. Surgery/anesthesia/monitoring records available and complete
   5i. Humane endpoint scoring sheets available and complete
   5j. Animal census records up to date and complete

6. **Facilities Maintenance**
   6a. Animal areas appropriately secured/doors self-closing
   6b. Animal room surfaces (walls, floors, shelving, counters, etc) are all non-porous, sanitizable, and clear of cracks and holes
   6c. Light intensity appropriate for species/animal care and observation
   6d. Light fixtures have covers
   6e. Light timers checked regularly, logged appropriately
   6f. Outlets have covers/are grounded (aquaculture)
   6h. Vehicles used for transportation are clean, sanitized and safe (see separate vehicle inspection checklist)
7. **Cagewash (as applicable)**
   7a. Convenient to animal areas/disposal
   7b. Ease of access (including door size) facilitates use
   7c. Sufficient space for staging and maneuvering appropriate clean cage storage
   7d. Safety precautions in place and in use (e.g., waste disposal, SOPs, warning signs, ear protection, etc)
   7e. Safety features are in use (auto shutoffs, egress, entrapment prevention)
   7f. Traffic flow clean to dirty with no cross contamination and appropriate air pressure differential
   7g. Utilities are appropriate for operation
   7h. HVAC meets heat and humidity load
   7i. Temperatures monitored and documentation available

8. **Surgical Suite/Surgical Space**
   8a. Anesthesia, intra- and post-operative care records complete
   8b. Effective contamination control procedures
   8c. Effective cleaning procedures/dedicated equipment
   8d. Surgical surfaces non-porous, sanitizable, and clear of cracks and holes
   8e. HVAC system meets *Guide* requirements (air pressure in operating room is positive relative to adjacent areas)
   8f. Lighting outlets and other fixtures safe and appropriate
   8g. Facility for washing, sterilizing, storing instruments, supplies
   8h. Storage of autoclaved materials maintains sterility
   8i. Post-operative recovery area: allows adequate observation, easily cleaned, supports physiologic functions, minimizes risk of animal injury
   8j. Appropriate anesthetic gas scavenging

9. **Autoclave**
   9a. Autoclave monitoring procedures are implemented and records complete
   9b. Safety mechanisms in place, including appropriate signage and training