

How to Create a New IACUC Protocol in IRBnet

Scroll over yellow boxes for more information

USER PROFILE **LOGOUT**

IRBNet

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Project Information

Create a New Project

To create a new project, first provide the basic project information below. Once your project is created you may attach project documentation and share the project with other users.

Research Institution:

Title: *

Local Principal Investigator:

First Name: *

Last Name: * **Degree(s):**

Keywords:

Sponsor:

Internal Reference Number:

You may specify an internal account number, billing identifier or reference number for this project.

* required fields



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Designer

[682933-1] Create a New Project Example 1

- My Projects
- Create New Project
- My COI
- My Reminders

Project Administration

- Project Overview
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- Share this Project
- Sign this Package
- Submit this Package
- Delete this Package
- Send Project Mail
- Project History
- Messages & Alerts

Other Tools

- Forms and Templates

Step 1:

Download blank forms, document templates and reference materials to assist you in assembling your document package.

Select a Library:

Select a Document:

Step 2:

Assemble your document package. In addition to adding project documents to your package, IRBNet also allows you to link your project team's Training & Credentials to your package.

Documents in this Package:

There are currently no documents in this package.

There are no Training & Credentials records linked to this package. | [Link / Un-Link Training Records](#) |

There are no COI Disclosures linked to this package. | [Link / Un-Link COI Disclosures](#) |





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Attach Document

[682933-1] Create a New Project Example 1

You may attach documents to this package by clicking the "Browse..." button to locate a document and then by clicking "Attach". The "Document Type" and optional "Description" are informational fields to assist you in managing your attached documents.

Document Type *

Description

File * no file selected

* required fields

You may also use the Document Wizards to create documents on-line. Documents that you create on-line are automatically attached in PDF format.

On-Line Document ✓

- UMCP - IACUC Animal Study Protocol
- UMCP - IRB Initial Application - Part 1

- My Projects
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IRBNet Document Wizard

UMCP - IACUC Animal Study Protocol - [682933-1] Create a New Project Example 1

To get started you can either create a new wizard from scratch or you can clone one of your existing wizards.

What would you like to do?



- Create a new wizard from scratch.
- Clone one of my existing wizards.

Continue

Cancel



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IRBNet Document Wizard

UMCP - IACUC Animal Study Protocol - [682933-1] Create a New Project Example 1

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Jump To:

General Instructions

Completion of this form is the first step in seeking animal use approval at the University of Maryland College Park. Answer all questions on this form completely, include attachments and obtain signatures of Co-Investigators prior to final submission on IRBNet.

The University of Maryland College Park Institutional Animal Care and Use Committee (IACUC) will process your application, coordinate review and notify you of their determination. Research activity may not begin until you receive notification of APPROVAL from the IACUC Office. Applications to the IACUC Office that are incomplete will be returned with modifications and the approval process will not continue until appropriate responses to these modifications are received.

Please note that "animal" is used to generically define all vertebrates covered by [AWR](#) and [PHS Policy](#).



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UMCP - IACUC Animal Study Protocol - [682933-1] Create a New Project Example 1

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My Reminders

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Principal Investigator Information

Provide the following information about the Principal Investigator Pamela Lanford, PhD.



PI Department/Division *

PI Department/Division - Other

If you selected "Other" please specify the PI's university department or school.

PI Building/Office *

PI Office Phone *

PI Lab Phone *

PI Email *

PI Address *

(* required)



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UMCP - IACUC Animal Study Protocol - [663490-2] Test Protocol for Demonstration purposes

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Jump To:

Principal Investigator Information

Provide the following information about the Principal Investigator PJ Lanford, PhD.



PI Department/Division *

PI Department/Division - Other

If you selected "Other" please specify the PI's university department or school.

PI Building/Office *

PI Office Phone *

PI Lab Phone *

PI Email *

PI Address *

(* required)

IRBNet Document Wizard

3490-2] Test P

General Instructions 
Principal Investigator Information

Jump To

✓ Key Personnel

Jump

Key Personnel Information

Funding

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Type of Protocol

Supplemental Sections

Lay Summary

Potentially Painful Procedures

Alternatives to Painful Procedures

Animal Use Justification

(* re

Species Justification

Animal Information

Number Justification

Animal Housing and Procedure Locations

Conditions Requiring Exceptions

Euthanasia and/or Disposition

Planned Euthanasia

Principal Investigator Agreement

Signatures

Form Complete

next



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IRBNet Document Wizard

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Jump To: Signatures

Signatures

The following signatures are required for new project submissions:

- Principal Investigator
- Department Chair
- DES (if their services will be utilized in the protocol)
- Animal Facility Manager (if DLAR services will be utilized in the protocol or if there are special husbandry needs for this protocol)



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IRBNet Document Wizard

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Jump To:

Form Complete

Now that you have completed this document, check your work, attach all appropriate documents, electronically sign and submit your work. Ensure Personnel Qualification Forms are available and current for the PI and all Key Personnel through each person's Training and Credentials section. If you have any questions, please refer to the guidelines in the IRBNet Forms and Templates Library or contact iacuc-office@umd.edu.

Based on your responses, the following additional documentation must be included with this package before submission. Upload additional documentation in the Designer.

Documents available in the IRBNet Forms and Templates Library:



- Section E: Experimental Design
- Section F: Hazardous Agent Use
- Section M: Exceptions or Exemptions from *the Guide*
- Section N: Instructions for Emergency Animal Care

Additional required documentation:

No additional documents are required for this project.

Please refer to the end of the form (click Preview) for this checklist as you continue to prepare this submission.



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Download blank forms, document templates and reference materials to assist you assembling your document package.

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Select a Document:

Step 2:

Assemble your document package. In addition to adding project documents to your package, IRBNet also allows you to link your project team's Training & Credentials to your package.

New and Revised Documents in this Package:

Document Type	Description	Last Modified	
UMCP - IACUC Animal Study Protocol	UMCP - IACUC Animal Study Protocol	11/11/2014 09:48 AM	

There are no Training & Credentials records linked to this package. | [Link / Un-Link Training Records](#) |

There are no COI Disclosures linked to this package. | [Link / Un-Link COI Disclosures](#) |

IRBNet allows you to revise your existing project documents and maintain version history, or add entirely new documents to your package. [Learn more.](#)

[\(When should I do this?\)](#)



forms, document templates and reference materials to assist you in assembling yo

by: University of Maryland College Park (UMCP) IACUC, College Park, MD

Document Type: Amendment Download

Annual Review

How to clone a previous Animal Study Protocol form

How to document external collaborations on an IACUC protocol

How to set up Section E for your IACUC protocol_an example Page, IRBN

How to submit a new IACUC protocol

How to submit an amendment to an IACUC protocol

How to submit an Annual Review for an IACUC protocol

Instructions Most Modified

IRBNetFAQ 2014 09:48

Personnel Qualifications Form

Section E:ExperimentalDesign ing Records

Section F- Hazardous Agents Form

Section G: Surgical Procedures

Section H: Non-SurgicalProcedures

Section I: Field Study , or add e

Section J: Breeding Colony

Section K: AntibodyProduction

Section L: PI Managed Facilities do this?)

Section M: Policy Exemptions

Section N: Emergency Treatment and Care



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Document Type * ✓	Abstract/Summary
Description	Adverse Event Report
File *	Advertisement
* required fields	Amendment/Modification
	Application Form
	Budget
	Child Assent
	Closure/Final Report
	Confidentiality/Non-Disclosure
	Conflict of Interest - Declaration
	Conflict of Interest - Management Plan
	Conflict of Interest - Other
	Consent Form
	Consent Waiver
	Continuing Review/Progress Report
	Cover Sheet
	CV/Resume
	Data Collection
	HIPAA Consent/Authorization
	HIPAA Waiver
	Investigator Agreement
	Investigator's Brochure
	Letter
	Other
	Parental Permission Form
	Proposal
	Protocol
	Protocol Deviation/Violation Report
	Publication Materials
	Questionnaire/Survey
	Reportable Event (Non-AE)
	Study Plan

You may also use the Document Wizards to attached in PDF format.

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Document Type *	<input type="text" value="Other"/>
Description	<input type="text" value="Section E"/>
File *	<input type="button" value="Choose File"/> no file selected
	<input type="button" value="Attach"/> <input type="button" value="Cancel"/>

* required fields

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On-Line Document	<input type="text"/>
	<input type="button" value="Add"/> <input type="button" value="Cancel"/>



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(When should I do this?)

OR



Documents from Previous Packages that you can Revise: (When should I do this?)

Pkg #	Document Type	Description	Last Modified	Pkg Submission Date	
1	Other	7 Sample Section E.pdf	11/03/2014 04:08 PM	11/03/2014	
1	Other	8 Sample Section F Hazardous Agents.pdf	11/03/2014 04:09 PM	11/03/2014	



IRBNet ID: 663490-2



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